

# Essential Shortcuts for Adobe InDesign

Description	Key strokes or action <small>MAC/WINDOWS</small>
Switch from Selection tool (⌵) to Type tool (T.)	Double-click over a text frame
Switch from Selection (⌵) tool to Type tool (T.)	Press letter "t"
Switch from Type Tool (T.) to Selection tool (⌵)	Press ESC key
Switch from Selection tool (⌵) to Direct Selection (⌵) tool (CS3, CS4 only)	Double-click over a graphics frame
Temporarily change cursor to Selection (⌵) tool (e.g., while Type tool is selected)	⌘ / CTRL
Temporarily change cursor to Zoom in (⌕) tool	⌘ - SPACEBAR / CTRL - SPACEBAR
Temporarily change cursor to Zoom out tool (⌕)	⌘ - ⌥ - SPACEBAR / CTRL - ALT - SPACEBAR
Temporarily change cursor to Hand tool (⌵)	⌥ - SPACEBAR / ALT - SPACEBAR
Select an object underneath another object	⌘ - click / CTRL - click
Select Master Page item(s) on a document page	⇧ - ⌘ - click / SHIFT - CTRL - click
Swap Fill/Stroke icons	Press letter "x"

## Macintosh key symbols

⌘ = Command key

⇧ = Shift key

⌥ = Option key